# Requirements Traceability Matrix Template

**Project Title:**

**Date Prepared:**

<table>
<thead>
<tr>
<th>ID</th>
<th>Requirement</th>
<th>Priority</th>
<th>Category</th>
<th>Source</th>
<th>Relates to Objective</th>
<th>Manifests in WBS Deliverable</th>
<th>Verification</th>
<th>Validation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From requirements documentation.</td>
<td>From requirements documentation.</td>
<td>From requirements documentation.</td>
<td>From requirements documentation.</td>
<td>Relationship to objectives in the Project Charter</td>
<td>Deliverable in the WBS that meets the requirement; can use WBS ID coding.</td>
<td>Method of verifying requirement is met.</td>
<td>Method of validating requirement is met.</td>
</tr>
</tbody>
</table>
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