



**Project Management Plan Template**

The Project Management Plan is created during planning and consolidates all the other plans. When completed, the project management plan should contain the baselines. The project management plan becomes the basis for project implementation

**Project Title:** \_\_\_\_\_ **Date Prepared:** \_\_\_\_\_

**Project Life Cycle:**

*Describe the life cycle that will be used to accomplish the project. This may include phases, periods within the phases, and deliverables for each phase.*

**Variance and Baseline Management:**

<p>Schedule Variance Threshold: <i>Define acceptable schedule variances, variances that indicate a warning and variances that are unacceptable.</i></p>	<p>Schedule Baseline Management: Describe how the schedule baseline will be managed, including responses to acceptable, warning, and unacceptable variances. Define circumstances that would trigger preventive or corrective action and when the change control process would be enacted.</p>
<p>Cost Variance Threshold: <i>Define acceptable cost variances, variances that indicate a warning and variances that are unacceptable.</i></p>	<p>Cost Baseline Management: <i>Describe how the cost performance baseline will be managed, including responses to acceptable, warning and unacceptable variances. Define circumstances that would trigger preventive or corrective action and when the change control process would be enacted.</i></p>
<p>Scope Variance Threshold: <i>Define acceptable scope variances, variances that indicate a warning and</i></p>	<p>Scope Baseline Management: <i>Describe how the scope baseline will be managed, including responses to acceptable, warning and unacceptable variances. Define circumstances that would trigger</i></p>

<p><i>variances that are unacceptable.</i></p>	<p><i>preventive or corrective action and when the change control process would be enacted.</i></p>
<p><b>Quality Variance Threshold:</b> <i>Define acceptable scope variances, variances that indicate a warning and variances that are unacceptable</i></p>	<p><b>Performance Requirements Management:</b> <i>Describe how the performance requirements will be managed, including responses to acceptable, warning and unacceptable variances. Define circumstances that would trigger preventive or corrective action and when the change control process would be enacted.</i></p>

**Project Reviews:**

*List any project reviews, for example phase gate reviews, customer product reviews, quality reviews, etc.*

**Tailoring Decisions:**

*Indicate any decisions made to combine, omit, or expand project management processes. This may include defining the specific processes used in each life cycle phase and the whether it is a summary or detailed application of specific processes.*

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Integrated Knowledge Management

**Project-Specific Considerations:**

*This may include specific information about the environment, stakeholders, product integration, or any other aspects of the project that warrant special attention.*

**Subsidiary Management Plans:**



Area	Approach
<i>Either define the approach to each subsidiary plan in narrative form or indicate the plan is an attachment.</i>	
Requirements Management Plan	
Scope Management Plan	
Schedule Management Plan	
Cost Management Plan	
Quality Management Plan	
Process Improvement Plan	
Human Resources Management Plan	
Communications Management Plan	
Risk Management Plan	
Procurement Management Plan	
Change Management Plan	
Configuration Management Plan	

**Baselines:**

*Attach all project baselines.*

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### **About iKOMPASS**

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