Roles, Responsibilities, and Authority:

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<th>Role:</th>
<th>Authority:</th>
<th>Responsibility:</th>
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<td>1. Defines the role or job title.</td>
<td>1. Defines decision making limits.</td>
<td>1. Defines the duties.</td>
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Project Organizational Structure:

Insert an organizational chart for the project. May include an organizational chart of the enterprise and how the project fits within the enterprise.

Staffing Management Plan

Staff Acquisition:
**Human Resource Plan**

*Staff Support*:  
Describes how staff will be brought on to the project. Defines any differences between internal staff team members and outsourced team members with regards to on boarding procedures.

*Staff Release*:  
Describes how team members will be released from the team, including knowledge transfer, and check out procedures for staff and outsourced team members.

*Resource Calendars*:  
Shows any unusual resource calendars such as abbreviated work weeks, vacations, and time constraints for team members that are less than full time.

*Training Needs*:  
Describes any required training on equipment, technology or company processes.

*Rewards and Recognition*:  
Describes any reward and recognition processes or limitations.

*Regulations, Standards, and Policy Compliance*:  
Describes any regulations, standards or policies that must be used and how compliance will be demonstrated.

*Safety*:  
Describes any safety regulations, equipment, training, or procedures.
PMP CERTIFICATION SINGAPORE

About iKompass
iKompass is a Project Management consulting and training company dedicated to enhancing skills for anyone involved in project activities. iKompass has the highest recorded independently audited pass rate for the PMP certification training in Singapore. With its main Asia office in Singapore, iKompass runs PMP certification classes in Malaysia, Philippines, Indonesia and Singapore. iKompass is a registered Global Education Provider for the Project Management Institute USA. iKompass has the highest pass rate for PMP training in Singapore.

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