Activity List Attributes

<table>
<thead>
<tr>
<th>Project Title:</th>
<th>Date Prepared:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ID:</th>
<th>Activity:</th>
</tr>
</thead>
<tbody>
<tr>
<td>From activity list</td>
<td>From activity list</td>
</tr>
</tbody>
</table>

**Description of Work:**
A description of the activity in enough detail so that the person(s) performing the work understands what is required to complete it.

<table>
<thead>
<tr>
<th>Predecessors</th>
<th>Relationship</th>
<th>Lead or Lag</th>
<th>Successor</th>
<th>Relationship</th>
<th>Lead or Lag</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any activities that must occur before the activity.</td>
<td>The nature of the relationship, such as start-to-start, finish-to-start, or finish-to-finish.</td>
<td>Any required delays between activities (lag) or accelerations (lead).</td>
<td>Any activities that must occur after the activity.</td>
<td>The nature of the relationship, such as start-to-start, finish-t-start, or finish-to-finish.</td>
<td>Any required delays between activities (lag) or accelerations (lead).</td>
</tr>
</tbody>
</table>

**Number and Type of Resources Required:**
The number and roles of people needed to complete the work.

**Skill Requirements:**
The level of skill necessary to complete the work (expert, average, novice or applicable job level).

**Other Required Resources:**
Any equipment, supplies, or other types of resources needed to complete the work.

**Type of Effort:**
Indicate if the work is a fixed duration, fixed amount of effort, level of effort, apportioned effort or other type of work.

**Location of Performance:**
If the work is to be completed somewhere other than at the performing organizations site, indicate the location.

**Imposed Dates or Other Constraints:**
Indicate any fixed delivery dates, milestones or other constraints.
Activity List Attributes

Assumptions:

List any assumptions about resource availability, skill sets, or other assumptions that impact the activity.

PMP CERTIFICATION SINGAPORE

About iKompass
iKompass is a Project Management consulting and training company dedicated to enhancing skills for anyone involved in project activities. iKompass has the highest recorded independently audited pass rate for the PMP certification training in Singapore. With its main Asia office in Singapore, iKompass runs PMP certification classes in Malaysia, Philippines, Indonesia and Singapore. iKompass is a registered Global Education Provider for the Project Management Institute USA. iKompass has the highest pass rate for PMP training in Singapore.

www.ikompass.edu.sg

Click here for more Project Management templates